

Carolina Skin Surgery Center Monthly Newsletter

December

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Edition 10

Would you like to be really prepared for your appointment?

By: April LeClear

Are you scheduled for Mohs Micrographic Surgery? Would you like to be really prepared for your appointment?

To help you out, we are providing you with a check list of things that can be done to help you prepare for your upcoming surgical appointment.

We know that the list looks like a lot of work. If you are willing and able to do all of the tasks on this list then you will be 100% prepared for your Mohs Micrographic Surgery appointment.

MOHS MICROGRAPHIC SURGERY APPOINTMENT TO DO LIST

Explore our website – CAROLINASKINSURGERY.COM



<input type="checkbox"/>	Read about Mohs Micrographic Surgery – there is a link at the bottom of the
<input type="checkbox"/>	Watch all of the Carolina Skin Surgery Center videos – link at bottom of home
<input type="checkbox"/>	Read about our highly trained Providers – link at bottom of home page
<input type="checkbox"/>	Marc Carruth, M.D. - Physician
<input type="checkbox"/>	Lisa Matuga, PA-C – Physician Assistant

Learn how to care for the wound after surgery



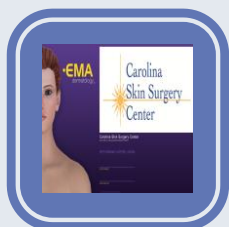
<input type="checkbox"/>	Watch videos on how to care for the wound – link at bottom of home page
<input type="checkbox"/>	Read over wound care forms – from home page, click on Services tab at the top.
<input type="checkbox"/>	Then click on Forms. The wound care forms are listed on the right side of
<input type="checkbox"/>	*Of note: you will receive a copy of a wound care handout the day of your
<input type="checkbox"/>	surgery

Paperwork – while you are in the “forms” section of website:



	Read the HIPAA notice – you will sign for this electronically in the office.
	Print and complete the “Pre-appointment Forms”
	Demographic Information, Credit Policy, Past Medical History
	**If you are entering your medical history in through the Patient Portal then
	will only need to complete the first 2 forms.
	Send your completed paperwork to the office via email, fax, or regular mail
	Fax #: 704-295-0005; Email: patient@carolinaskinsurgery.com ;
	Address: 2615 East 7 th St. Charlotte, NC 28204

Patient portal



	Enter your past medical history into our patient portal
	** Instructions on how to do this are given to you by the surgery coordinator
	make the appointment.
	← This is what the home screen of the patient portal looks like.

KNOW YOUR INSURANCE BENEFITS



	Our Billing Coordinator will call your insurance carrier roughly one week before
	Mohs Micrographic Surgery appointment to gather your benefit information.
	She will call you if you will owe anything other than your specialist co-pay.
	Please call the office to speak with the Billing Coordinator if you have any
	about your insurance. Phone: 704-295-0000

Announcements for December:

1. December 1st is Cathy's 6 year anniversary!!!
2. December 5th is Sandy's birthday!!!
3. December 20th is Lisa's birthday!
4. The office is closed December 25th and December 26th. Merry Christmas everyone!

CAROLINA SKIN SURGERY CENTER

"Specializing in the treatment of skin cancer"

About Dr. Carruth:

Dr. Marc R. Carruth is the Director of Carolina Skin Surgery Center. Dr. Carruth received his M.D. degree from Duke University where he graduated with highest honors in 1993 and was inducted into the Alpha Omega Alpha Medical Honor Society. He was awarded a Howard Hughes Medical Institute fellowship at the National Institutes of Health.

Dr. Carruth completed his internship in Internal Medicine at Harvard, Brigham and Women's Hospital in Boston, Massachusetts and a Dermatology residency at Emory University in Atlanta, Georgia where he was chief resident. Dr. Carruth completed his Mohs Micrographic and Dermatologic Surgery fellowship at Baptist Hospital in Kansas City, MO.

Dr. Carruth is known for his personable bedside manner and has been providing excellent care to patients in the Charlotte region since 1997. He has performed thousands of Mohs micrographic procedures during his tenure.

About Lisa Matuga, PA-C:

Lisa has been a Physician Assistant for over 5 years and has been providing excellent dermatologic care in the Charlotte area for over two years.

Lisa received her Master of Science in Medicine and graduated from the Physician Assistant Program at Western Michigan University in 2008. She has a passion for helping patients with their dermatological needs and we are very excited to have her as a part of our team.

Meet the Staff:

Receptionist: Sandy - She always has a smile on her face and is willing to help with anything. Sandy has been with Dr. Carruth since April of 2010.

Billing: Cathy – Understanding health insurance can be overwhelming, but Cathy is always willing to call and verify benefits and then explain them to you as simply as possible. Cathy has been with Dr. Carruth since December of 2008.

Surgery Coordinator/Medical Assistant: Ashley – She assists Dr. Carruth and Lisa Matuga, PA-C with procedures and also handles the surgery scheduling. If you have had Mohs surgery then you have probably spoken with her! Ashley has been with Dr. Carruth since May of 2011.

Lab Technician / Medical Assistant: Tara – She is the one who processes the tissue for Dr. Carruth to review under the microscope (Mohs surgery). She also assists Dr. Carruth and Lisa with procedures. She has been with Dr. Carruth since September of 2007.

Registered Medical Assistant/Lab Technician: Jackie – She assists Dr. Carruth and Lisa with procedures and also helps process the tissue in the lab. Jackie has been with Dr. Carruth since October of 2008.

Certified Surgical Technician: Cynthia – She assists Dr. Carruth and Lisa with procedures and has been with Dr. Carruth since September of 2009.

Medical Assistant / Surgery Coordinator: Chiffon – our newest member! Chiffon started with us on 3-17-14. Chiffon is assisting Lisa Matuga, PA-C with patients and handles surgery scheduling. We are happy to have her on our team.

Office Manager: April has been with Dr. Carruth since August of 2006. Please let her know if you have any suggestions or comments – we encourage feedback and are always willing to learn.

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www.carolinaskinsurgery.com